

# REGISTRATION FORM



**CLASS SIZE IS LIMITED - YOU MUST REGISTER PRIOR TO THE 1ST CLASS TO GUARANTEE A SEAT.**

\$100 deposit reserves your seat in class. **Tuition must be paid in full prior to 1st class to complete your registration.** Fees may not be transferred to another session. BrickHouse is not responsible for providing make-up classes or issuing refunds to students who miss classes due to illness, emergencies, or other events beyond our control. Please read and understand BrickHouse Ceramic Art Center's policies.

**TO REGISTER BY MAIL OR FAX:** Send this form to 10-34 44th Drive, LIC, NY 11101 with check payable to BrickHouse Ceramic Art Center or fill in required credit card information below. Please call 718-784-4907 prior to faxing. You will receive a receipt in the mail once registration has been processed. Please call to confirm that we received your registration if you do not receive receipt.

**TO REGISTER BY PHONE:** Call 718-784-4907 with your Visa, Master Card, or American Express credit card.

**PLEASE PRINT**

DATE: \_\_\_\_\_ NAME: \_\_\_\_\_

EMAIL: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMERGENCY CONTACT: \_\_\_\_\_

EMERGENCY PHONE #: \_\_\_\_\_

HOW DID YOU HEAR ABOUT BRICKHOUSE? Friend  Google  www. \_\_\_\_\_ LIC area

CLASS TITLE	DAY	TIME	START DATE	# OF WEEKS	SESSION 1 FEE	SESSION 2 FEE
Break Benchtime @ \$20 per week						
Benchtime Package/Independent Study @ \$255 for 6 weeks						
Benchtime Package/Independent Study @ \$50 per week						
ADDITIONAL ITEMS	FEE		QUANTITY			
BENCHTIME PER VISIT	\$5 (must be a registered student)				PAY UPON ARRIVAL	
BENCHTIME UNLIMITED VISITS	\$50 PER TERM (must be a registered student)					
TOOL KIT - REQUIRED	\$20 (please purchase now if you do not own one)					
LOCKER #	\$10 PER LOCKER PER TERM					
			<b>SUB TOTAL</b>			
			*REGISTER FOR 12 WEEKS AND SAVE \$50.		-\$50	
			<b>TOTAL</b>			
<b>AMOUNT PAID</b>						
<b>BALANCE DUE</b>						

FOR OFFICE USE ONLY

Check # \_\_\_\_\_ enclosed (PAYABLE TO BRICKHOUSE CERAMIC ART CENTER)     Gift Certificate    Visa  MC  Amex

Card # \_\_\_\_\_ Exp. \_\_\_\_/\_\_\_\_ ID # \_\_\_\_\_    AMEX 4-digits on front of card, MC/Visa 3-digits back of card